

**Minutes of the Ngaio School Board Meeting  
held Tuesday 20th June at 7:00pm  
Staffroom**

**Present:** Raewyn Watson (Principal), Joe Winton (Presiding Member), Emma Andrews, Craig Fairhall, Daniel Mumford, Rachael Manttan, Helen Shields (Minutes)

**1. Opening Karakia - Raewyn**

**2. Meeting Open:**

**Welcome & Apologies:**

**Conflict of Interest declarations:** Nothing to declare

**3. Action Points:**

**Acceptance of Minutes:** The Minutes of 14th May were accepted as a true and accurate record. Joe/Emma

**Key Tasks:** updated by all

Is security camera signage required to be at all gates? Daniel will confirm.

Draft edition of *On Board* in progress.

**4. Standing Items:**

**Principal's Report:** taken as read

Junior playground bridge - discussion around safety risks.

Waitangi Day flooding project funding has been approved.

Health & Safety, and Privacy - discussion around Abby Creek incident. Rachael will look into this further - what are the implications for Board liability?

**Finance** - May Report from Accounting for Schools has not been received.

**Property** - A thorough playground safety report has been received. *Playscape* will provide quotes for parcels of work to be completed.

**Painting** - Craig has arranged for *Men in White* painting company to provide a quote for work that has been identified.

**Cameras** - images will be retained for 30 days. The Board has opted for 4K recording at an annual subscription cost of \$200 per year.

**Policy** - Camera Surveillance Policy - Board agreed to use the School Docs policy - Emma to progress.

PTA Policy has been updated in line with the PTA's preferred wording.

**5. Board Items:**

**Annual Plan** mid year update - discussion led by Raewyn

**Kindo update** - analysis required on payables.

Encourage unlinked parents to sign up - newsletter.

**On Board**, Term 2 - Joe to share a draft for comment.

**6. Admin:**

**Correspondence:**

Noscar - fee increase

**Note email decisions:**

Accept the police check for the building contractor.

Approved the move away from Accounting for Schools to Education Services.

Approved playground report.

**Acknowledgements:**

Alison and Tom Craven on the birth of Joe.

**7. In Committee:** 8:30pm - out at 8:35pm

Next meeting: Term 3, Week 3 - Thursday 8 August, 7:00pm Staffroom

Meeting closed: 8:35pm