

**Minutes of the Ngaio School Board Meeting
Held Tuesday 14th May at 7:00pm
Staffroom**

Present: Raewyn Watson (Principal), Joe Winton (Presiding Member), Emma Andrews, Craig Fairhall, Helen Shields (Minutes)

1. Opening Karakia (Joe)

2. Meeting Open: 7:08pm

Welcome & Apologies: Daniel Mumford, Rachael Manttan

Conflict of Interest declarations: Nothing to declare

3. Action Points:

- Acceptance of Minutes: The Minutes of 27th February were accepted as a true and accurate record. Emma/Dan

Key Tasks: updated by all

4. Standing Items:

Principal's Report: taken as read

- The Board noted that all junior teachers are now BSLA trained.
- Raewyn provided a verbal report on the whanau group meeting. The next meeting will focus on Matariki.
- Graduate profile meeting has been held - excited to work on this piece of work.
- Provisional staffing is low.
- Ballot - currently no plans for a term 4 ballot. Agreed
- Kindo is up and running.
- Health & Safety - year 1 child fell from the stage - broken arm requiring surgery.
- Privacy - verbal update.

Finance

- Situation is stable.
- Banking staffing is at an acceptable level - paying it back now - feeds back into budgeted sick and professional development.
- Mid year - review of the teacher aide budget will be carried out.

Property - Verbal update

- 10YPP has been signed off. Raewyn will review furniture fund expenditure with staff. A furniture stocktake will be undertaken.
- Matting quote will be forthcoming - measure done today.
- Gates discussed.
- Painting discussed.
- Cameras - signs to be installed.

- Pool boiler - \$12K - \$15K
- Solar approx \$15K - Daniel to update.
- Accessible bathroom - MOE advises completion date will be August.
- Raewyn will ask if the student toilet space in the flood zone can be done at the same time. Close to getting the top corridor space remediated.
- Spraying roof - talk to Lockie.

Policy - verbal update - Emma

- Introduction of gift register.
- PTA have revised their constitution.
- Delegations - discussion and Emma and Raewyn to check consistency of wording.
- Craig has drafted guidelines for security cameras. Emma is working with School Docs and will base ours on their current model wording.

5. Board Items:

Abbey Cave incident:

- Reminder for when reviewing RAMs.

Devices: Grants

- The Board agreed that we will apply for grant funding for devices - template for resolution document will be emailed to members for approval.

6. Admin:

Correspondence

- Letters sent to school neighbours regarding locking of arb gates.
- Raewyn has written to Shade Systems and has received a reply.
- Thank you letters for community evening sent by Joe.

Note email decisions - nothing to note

Acknowledgements - discussion

7. In Committee

Next meeting: Term 2, Week 8 - Thursday 20th June, 7:00pm

Meeting closed: 8:23pm